

November 7, 2010

To whom it may concern:

I am pleased to provide this letter of reference for James Miller.

Mr. Miller is completing his third year of a three-year contract as Teacher in Mathematics, as part of an initiative between Deutsche Gesellschaft für Technische Zusammenarbeit (GTZ) IS and the Abu Dhabi Education Council, to further expand vocational education in two new institutes in the Emirate of Abu Dhabi.

His first task was to complete the DIA-TRAIN (short for Diagnosis and Training) Certificate Program. This program, originating in Germany, is designed to help individuals learn more about their competencies and to explore their personal strengths and weaknesses. After completing the training and being awarded a Certificate for DIA-TRAIN, Mr. Miller worked with a co-worker delivering a version of the DIA-TRAIN program to ADVETI students. He also helped students to improve their English and to become more proficient in their IT skills.

Mr. Miller is part of a small team of two teachers developing mathematics for our Al Ain Institute and another institute in Al Gharbia. Mr. Miller is constantly looking for new ways to respond the educational needs of his students, coming up with new ideas and materials. Depending on the semester schedule, he teaches between 150 and 200 students.


In the area of curriculum development, he has surveyed school instructors on classroom needs and then helped to prepare curriculum, instructional materials and assessments based on those identified learning outcomes. I know he is particularly proud of the curriculum and three vocational mathematics workbooks he has helped to author.

Mr. Miller has proved a valuable asset to ADVETI Al Ain. He has offered creative and original suggestions and solutions for dealing with the many issues that face a new school in development. He has been willing to take on additional responsibilities when required - writing for the school newsletter is just one example. Mr. Miller has shown a keen interest in helping our client base, ADVETI students, to succeed and to enjoy their learning at ADVETI.

In short, I would recommend Mr. Miller for any position you feel him qualified for.

Should you have any further questions, please do not hesitate to contact me.

Sincerely,


Petra Druckrey
HOD Basic Skills and Vocational Training